



COLONIAL



Colonial Middle School Student Handbook 2024-2025

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Colonial Middle School

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MISSION STATEMENT

The Mission of Colonial Middle School is to create high levels of learning as the norm at each grade level through a creative and performing arts curriculum, which emphasizes good citizenship, collaboration, and results in a safe learning community.

BELIEFS

The faculty and staff of Colonial Middle School believe:

1. All students can learn and will achieve academic success with highly qualified, educated, and caring educators and administrators.
2. Instructional planning must be data driven, realistic, aligned with the district and state standards, and continuously evaluated to ensure student learning and achievement.
3. Instructional strategies must be research-based and varied to meet the diverse needs of all learners.
4. Instructional time must be maximized to produce high-quality student work and promote student-centered learning.
5. Assessment and evaluation techniques must be varied, research-based, and continually evaluated to support instructional modifications and promote individual student progress.
6. Character education programs should involve all stakeholders and be student-centered, promote academic achievement, and foster positive social interactions.
7. Effective decision-making and community collaboration are integral components of a successful school.
8. Effective communication for policy implementation is essential in keeping all stakeholders informed of school and/or district expectation, fostering a positive, physically safe, and respectful school climate/culture.
9. Technology integration at all grade levels and in all subject areas must address district and state standards/goals, which will lead to increased student achievement.
10. Student involvement and participation in the Creative and Performing Arts (CAPA) curriculum fosters student goal setting, teamwork, and high expectations, while preparing students for local, national, and international competitions.
11. Student involvement and participation in athletics enhances their overall social interactions skills, develops their physical fitness regime, promotes sportsmanship, fosters a "team atmosphere," and involves students in various athletic competitions.

GRADING and ASSESSMENT

Parents are strongly encouraged to check their child's communication on a weekly basis to receive information concerning students' academic progress, classroom assignments, homework assignments, school events, etc. All teachers maintain parents

CRITERIA for GRADING

The assessment of a student's assignments and performance is used to determine a grade for the student. The grading criteria can be found @ <http://www.scsk12.org/ci/files/2019/Mid-Grading-Protocols.pdf>

AWARDS

Awards will be given each grading period. The time and dates for the award programs will be listed on the monthly calendar and the school web page. The following awards are determined from student report cards.

Principal's List

Academic Subjects Numerical equivalent of all A's and Satisfactory Conduct

Distinguished Honor Roll

Academic Subjects GPA of 3.6 or above and Satisfactory Conduct

Honor Roll

Academic Subjects GPA of 3.0-3.59 and Satisfactory Conduct

Citizenship

Conduct All (E's)

Honor Society

Academic Subjects GPA 3.6 or higher each six weeks and Satisfactory Conduct

CALCULATION of GRADES

A = 100 – 93 Excellent

E= Excellent (1)

B = 92 – 85 Good

S= Satisfactory (2)

C = 84 – 75 Average

N= Needs Improvement (3)

D = 74 – 70 Low Average

U= Unsatisfactory (4)

F = below 70 Failure

PROMOTION and RETENTION

To be considered for promotion to the next grade, students must demonstrate a minimum level of achievement as determined by teacher-administered assessments of classroom performance with a D (70%) or better average in the following areas: Language, Math, Science, Social Studies

HOMEWORK

Homework is defined as meaningful and quality work assigned to students, which is intended to be completed during non-instructional hours. Homework helps students develop self-discipline and a feeling of self-satisfaction and accomplishment.

GUIDANCE

School Counselors are available for individual and small group counseling to assist students in adjusting to school or with problems. Counselors are also available for academic screening and planning when students are experiencing difficulty with schoolwork. The School Psychologist and social worker work closely with the counselors on academic screening referrals. Students must have both the teacher and counselor's approval prior to reporting to guidance. Students may be referred by parents, teachers, school administrator, or by the students themselves. The four-year plan for high school is developed in the 8th grade with the counselor's assistance and input from counselors at secondary schools. Please feel free to contact the school guidance office with your concerns. Parents are welcome to call to schedule appointments to see guidance throughout the school year.

ATTENDANCE

Tennessee State law requires that all students between the ages of six (6) and seventeen (17) attend school. Regular and punctual attendance is imperative if students are to achieve at their maximum academic level. Higher academic achievement occurs when students attend classes regularly. Pupil absences shall be excused for the following reasons only:

- Personal illness Death or serious illness in the immediate family

- Validated court appearance of the pupil
- Recognized religious holiday /event
- School sponsored/sanctioned activities
- Any other unusual cause acceptable to the principal

Steps to Follow When Absent

1. Parent or guardian must write an excuse indicating the date, days of absence, reason for absence, and include his or her signature.
2. Submit the excuse to the homeroom teacher who gives student an Absent Report for teachers to sign indicating excused/unexcused status.
3. Student asks for make-up assignments. Assignments that are not made up could be reflected in academic grades.
4. Homeroom Teachers submit collected student excuses to Ms. Jackson, Attendance Secretary.

ABSENCES

Students will be permitted the opportunity to make up all work and tests missed as a result of an absence. Parents must send a note to the homeroom teacher stating the reason for the absence. Work and tests must be made up by the end of the reporting period. If a pupil fails to make up the work and tests, his/her deficiencies will be averaged with the other grades.

UNEXCUSED ABSENCES

If a student is absent without an excuse, the school will use school-based procedures as well as appropriate interventions to encourage regular school attendance. Absences without a note will be treated as unexcused and truancy. Parents and students are responsible for ensuring that the student attends school/classes one hundred eighty (180) days.

TARDIES

Upon dismissal from the cafeteria students will report directly to ADVISORY at 8:00 a.m. Students will be marked tardy after 8:15 a.m. After the fifth tardy the student will be given an Overnight Suspension. Continued tardiness will result in a parent conference, and/or suspension.

We strongly discourage early dismissals after 2:30 p.m.

***Students will be dismissed in the following order: aftercare students/students in activities, bus riders, walkers, and car-riders. Car-riders should be picked up and off campus by 3:45 p.m. daily.**

***WE STRONGLY ENCOURAGE PARENTS TO PICK UP CAR RIDERING STUDENTS IN FRONT OF THE SCHOOL.**

***THE CORNER OF COLONIAL & SEA ISLE IS PART OF OUR CAMPUS. DUE TO SAFETY ISSUES, STUDENTS WILL NOT BE ALLOWED TO WAIT TO BE PICKED UP AT THAT CORNER.**

***For their safety, please remind walking students to be especially careful when crossing at Traffic Lights and/or Stop Signs.**

1. Sixth grade students will exit from the front door of the main building.
2. Seventh grade students will exit down the back of the seventh grade stairs and out of the B Hall exit.
3. Eighth grade students will exit out the door at the end of the eighth grade hallway.
4. Students will walk in an orderly manner.
5. Students are to walk with the teacher to the designated areas.
6. **Once students leave the building, they may not re-enter without an adult.**
7. **Students must be supervised during after-school activities by and SCS employee.**
8. Please adhere to media coverage for early dismissal due to storms, snow, power outage, etc. (We will follow board policies).

School Procedures

1. All students will enter through the front entrance.
2. Students will not be allowed to enter the building until **8:00am**.
3. Students who eat breakfast can report to the cafeteria at **7:55 a.m.** and remain in the cafeteria until dismissed. Breakfast service ends at **8:10 a.m.**
4. All students arriving after **8:00am a.m.** will enter through the front entrance and report immediately to their homeroom.
5. Students reporting to school after **8:15 a.m.** will be **marked tardy**.
6. Students will pass classes upon notification of the bell and given direction from teachers.
7. Students will walk on the **right side** of the hallway at all times to ease the flow of traffic.
8. Eighth graders will walk to the right on the right side of the stairs going up, and coming down, they will stay to the right still utilizing the right side of the stairs.
9. Seventh grade students will stay to the right and go up and down the stairs on the left side of the staircase adjacent to the sixth graders' stairs.
10. End Stairways will be used for **walking down** to EXIT the building.
11. Students will be escorted to and from the cafeteria at assigned lunch times. They will be dismissed as teachers arrive in the cafeteria for pickup.
12. Students will enter into the auditorium using doors assigned to each grade level. Students will sit in assigned sections with their classroom teacher in the auditorium.
13. **Students will be dismissed from school at 3:15 p.m.**
14. **Students are not permitted to go to lockers after 3:05 p.m. Locker breaks will be given prior to 7th period.**
15. Students are not to bring candy, potato chips, or other junk food unless they are a part of a regular sack lunch. All food must be eaten or discarded during lunch.
16. **NO gum permitted at school.**
17. Students will refrain from bringing large sums of money, toys, games, etc., or any other personal items that could cause disruption in the classroom or school.

Positive Consequences

1. Teacher created incentives for students.
2. Notes of encouragement and praise.
3. Other planned activities each grading period.

Behaviors That Warrant Immediate Office Referral

1. Threats/fighting
2. Cursing/foul language
3. Insubordinate behavior toward an authority figure
4. Major destruction or defacing of school property
5. Sexual harassment and bullying

Disciplinary Actions

The SCS Board of Commissioners is responsible for using reasonable steps to promote a positive learning environment by ensuring the protection of the rights of each student to benefit from their educational experiences. Refer to SCS Conduct Policy#6022 for additional details at scsk12.org. **Non-academic suspensions will not be cleared at the time and date indicated on the suspension. Suspensions that reflect class behavior will be cleared during the teacher's planning period or an alternate time determined by the administrator.**

Disciplinary actions will be enforced against the following:

1. Using, possessing, distributing, purchasing or selling tobacco, alcoholic beverages, illegal drugs, look- alike drugs or drug paraphernalia. Students who are under the influence are not permitted to attend school or a school function and are treated as though they had drugs or alcohol in their possession.
2. Using, possessing, distributing, purchasing or selling explosives, firearms (including Look-alikes), knives, regardless of blade length, or any other object that can be considered a weapon.
3. Using electronic devices or cellular telecommunication devices is not permitted under any circumstances during the school day. This includes cellular telephones, electronic pagers, iPods, etc. **All cell phones must be turned off and placed in student lockers upon arrival.** Cell phones, electronic devices, and confiscated items will be kept and held for 24 hours—*No Exceptions*, and a parent or guardian must pick-up items between **(3:15 p.m.-4:00 p.m.)**. The school is not responsible for stolen or misplaced items after confiscation.
4. Using violence, force, coercion, threats, intimidation, fear, harassment, or other comparable conduct toward anyone (including school personnel, students, or designated visitors) or urging other students to engage in such conduct. **The School Resource Officer/MPD will be notified.**
5. Causing or attempting to cause damage to, stealing or attempting to steal school property or another person's personal property.
6. Unexcused absenteeism.
7. Involvement in activities associated in secret societies, sororities, fraternities, or other clubs; by displaying related symbols or paraphernalia; or participating in recruitment or invitation activities. No gangs, sororities, fraternities, or other club T-shirts may be worn at any time.
8. Cursing or use of profane language directed toward other students or staff.
9. Fighting between students, gang fights, or fights in which one or more students' assault another student(s).
10. Threatening or striking school personnel, designated visitors, or students. This includes any written, verbal; technical (texting or on-line behaviors) **The School Resource Officer/MPD will be notified.**
11. Engaging in immoral, obscene, indecent and/or offensive behavior, language, gestures, pictures, writing, or propositions. This includes any written, verbal, technical (texting or on-line behaviors)
12. Falsely activating the fire alarm, dialing 911, or making bomb threats.
13. Sexually harassing school personnel or other students. **The School Resource Officer/MPD will be notified.**
14. Being insubordinate or disrespectful to school personnel, including cursing or using profane language.
15. Engaging in other behaviors that are inappropriate, detrimental, or which negatively impact others or the learning environment.

16. Vandalism/graffiti, immoral, indecent and/or offensive material, behavior, language, gestures, pictures, writings, or propositions.
17. Gang-related activities are prohibited at schools and school sponsored events. Gang-related activities are activities implying gang affiliation or membership. They include:
 - Possessing or distributing gang information
 - Actions participating in gang recruitment or solicitation
 - Gang fights
 - Gestures/signals participating in gang initiation/hazing activities
 - Literature: verbal or nonverbal communications
 - Clothing apparel, colors, or writings including graffiti
 - Manner of grooming, gang-related threats, intimidation, and extortion
 - Signs coordinating and ordering gang-activities at school
 - Drawings or illustrations representing gangs
 - Jewelry and any other gang activity or acts that imply gang affiliation or membership

Progressive Disciplinary Action Steps

1. Warning
2. Conference with student and/or parent
3. Referral to school counselor
4. Behavior Plan
5. Detention
6. In-school suspension
7. Overnight suspension (child cannot return to school without parental conference at the assigned time)
8. No-Go Activity List
9. Home Suspension
10. Expulsion

TEXTBOOKS

Please refer to SCS handbook.

BACKPACKS and BAGS

Backpacks may be brought to school; however, backpacks must be placed in lockers before homeroom and must remain in the lockers until the end of the day. Large Tote Bags/Sacks with the capacity to hold books, folders, and other supplies are not allowed to be carried and must be placed in lockers. Students may carry personal items in a small bag (about the size of a sheet of paper).

LOCKERS

Note: Any lockers on Colonial Middle School's property are subject to search at anytime by the administration or the school resource officer.

Each student will be assigned a locker. Students should keep lockers clean and ensure that backpacks are placed neatly in lockers without straps, etc. hanging out or loose papers. All students will be given a locker combination from their homeroom teacher. Students will be allowed to go to lockers before school and during the teams' designated times. Students are not allowed at the lockers after **3:00 p.m.** Students will go to lockers only at assigned times, and are not allowed to share lockers.

CAFETERIA

Cleanliness is always stressed in the cafeteria. Students are responsible for helping to keep the cafeteria clean. Each class will be responsible for cleaning and picking up paper under and around tables and trashcans.

Visitors/guests During Lunch Periods

Parents/guardians are welcome to eat lunch with their students during the students' scheduled lunch times, but should provide a one (1) day notice. Parents must follow the check-in/check-out procedures in the main office. **PARENTS MAY NOT BRING BIRTHDAY TREATS FOR THEIR STUDENTS' CLASSMATES.**

SCHOOL UNIFORMS/DRESS CODE

The basic colors for uniform pants, skirt, or jumper are **TAN, KHAKI, NAVY, or BLACK**. Uniform shirts are **WHITE, RED, or NAVY***. Shirts—*polo, dress, or turtleneck*—must have a collar and sleeves. All uniform clothing must be plain, solid color (Only *true* "Red" and "Navy" e.g., colors of the U.S.A. flag.) without logos, brand names, pictures, or insignias. **NO DENIM material may be worn as uniform clothing.**

- **PANTS:**
 - Pants must be tan, khaki, navy, or black.
 - Pants must be straight-legged or boot cut.
 - If belts are worn, they must be fitted and put through belt loops.
 - Pants must fit at the waist and not be oversized or undersized.
 - Baggy pants, sagging pants, tights, or pants made of spandex are prohibited).
 - Denim JEANS of ANY COLOR, pedal pushers, and bell-bottoms are not permitted.
 - Walking shorts are permitted for elementary, middle/junior high and high school students. Walking shorts are straight-legged shorts that are at the knee.
 - Full-length pants, cropped pants, cargo pants and Straight-legged Capri pants are permitted.
- **SKIRTS/JUMPERS:**
 - Skirts/jumpers must be tan, khaki, navy, or black.
 - Skirts/jumpers must be at or below the knee.
 - Skirts/jumpers must be plain/solid material (no see-through or lace).
- **SHIRTS:**
 - Shirts must be plain/solid white, red, or navy without logos.
 - Shirts must have a collar and sleeves.
 - Shirts may be polo, dress, or turtleneck.
 - No see-through or lace material is permitted.
 - Shirts are always tucked inside, unless shirts are made to wear over pants or skirts.
 - T-shirts may be worn as undergarments; t-shirt designs/lettering must not be visible.
- **SHOES:**
 - Shoes can have heels no higher than one and one-half inches. This includes wedge heel shoes.
 - Shoes with rollers/wheels are prohibited.
 - Athletic shoes, sandals with straps on the heel, and boots are permitted.
- **UNIFORM OUTERWEAR:**
 - Uniform Outerwear must be without logos. Light jackets, vests, shirts, sweaters, sweat shirts, and cardigans are permitted as items that may be worn over the uniform
 - Uniform jackets worn during the day must be white, tan, red, navy, or black.
- **NON-UNIFORM OUTERWEAR:**
 - Heavy coats, heavy jackets, and raincoats are not covered by these regulations.
 - Non-uniform outerwear is not to be worn during the school day unless permitted by the principal for special circumstances.

Uniform Policy Violation

Teachers will check students for dress code violations. We will use the following disciplinary measures for violations of the School Uniforms and Dress Codes policy.

- Documented Warning
- Call to the parent/guardian
- In-school suspension (ISS)
- Parent/guardian conference
- Overnight suspension
- Home suspension



COLONIAL MIDDLE SCHOOL
Arts, Academics, and Athletics Working
Together to Create Student Success

EXPECTATIONS for STUDENTS

1. Students will attend school daily, arrive on time, and bring school supplies to class each day.
2. Students will refrain from bringing toys, large sums of money or other personal items, which could cause disruption in the classroom or school. In the event a student brings something inappropriate to school, the teacher or administrator will hold the object until the parent comes in to pick it up.
3. Students will maintain proper conduct at all times.
4. Students will not leave school at any time without permission from the office.
5. Students are not to bring candy, gum, chips, or other junk food unless they are a part of a regular sack lunch. All food must be eaten or discarded before leaving the cafeteria.
6. Students will show school pride by obeying school rules and respecting the rights and property of others.
7. Students/parents will be responsible for restitution if they damage or destroy school property.
8. Students will refrain from aggressive behavior on the bus and on school property.

Student's Name: _____ Teacher: _____

Please initial each item, complete signatures and return Compact pages to your Homeroom teacher.

_____ Colonial Middle School is a school in good standing according to the state of Tennessee Department of Education. I further understand I have a right to know the qualifications of my child's teachers. All teachers at Colonial Middle School are highly qualified.

_____ <http://www.k12.state.tn.us/tcertinf/Search.asp>.

_____ I understand the benefits, and responsibilities outlined in the Colonial Middle School Student and Parent Handbook.

_____ I understand that I am responsible for the textbooks issued to my child.

_____ I understand my child may be photographed for promoting Colonial Middle School through academics, arts, or athletics.

_____ I have read the Colonial Health Guidelines and will abide by the provisions of the policy.

_____ I understand that my student, _____, will be held accountable for the behavior and consequences outlined in the Student/Parent Handbook at school and at all school-sponsored or related activities regardless of time or location.

_____ I understand that if I object to recitation of the *Pledge of Allegiance* or if I have other objections to procedures or curriculum, I should put the objections in writing to Mr. Pettigrew, Principal.

_____ I understand that I should check my child's weekly progress on Power School.

_____ I understand that if cell phones are brought on campus, they must be turned off (NO EXCEPTIONS!) and placed in lockers. If confiscated, phones will be held for 24 hours. Confiscated phones must be picked up by a parent or guardian between 3:15 p.m.-4:00 p.m. I understand if my child's phone is confiscated, progressive discipline steps will be followed.

_____ I have thoroughly reviewed information regarding school uniform/dress code and understand that my child must comply with the policy. Lightweight, uniform jackets to be worn inside school must be white, tan, navy, blue, or black.

_____ I understand that bullying and sexual harassment of any nature will not be tolerated and SCS policies and the School's Discipline plan will be strictly enforced as related to each incident.

_____ I have completed and returned the Household Information Survey.

Parent's Signature

Student's Signature
Colonial Middle School

Title I Parent/Teacher/Student/School Compact

Parent/Guardian Agreement

I want my child to achieve. Therefore, I will encourage him/her by doing the following:

- See that my child is punctual (8:10 a. m.) and attends school regularly.
- Support the school in its efforts to maintain proper discipline.
- Establish a time for homework and review it regularly for completion.
- Provide a quiet, well-lighted place for study, and complete on-line course work.
- Encourage my child's efforts and be available for questions and support.
- Stay aware of what my child is learning by attending parental engagement opportunities and training.
- Attend parent teacher conferences.
- Develop a partnership with the school to help my child achieve the State's academic standards.
- Provide a safe and loving environment and be a positive role model.
- Encourage my child to be a good listener, and be respectful to the school's learning environment.
- Make certain that my child adheres to the required dress code and wears it properly.
- Encourage my child to read for 15-30 minutes each day.
- Pick my child up by 3:30 p. m.

Signature_____

Colonial Middle Student Agreement

It is important that I work to the best of my ability. Therefore, I shall strive to do the following:

- Come to school on time, everyday with supplies needed for classroom work.
- Listen, follow directions, and return homework assignments.
- Adhere to the school dress code.
- Respect others and follow the Student Rules of Conduct. (No cell phones or other electronic devices
- Take responsibility for my actions, grades and cooperate with others in all learning situations.
- Read for 15-30 minutes each school night.

Signature_____

Responsibility of Colonial Middle

Teacher Agreement

It is important that students achieve. Therefore, I shall strive to do the following:

- Provide homework assignments for students and assistance to parents to help with assignments.
- Encourage parents to visit and encourage parents to take part in educating their student on a regular basis.
- Use special activities in the classroom to make learning enjoyable.
- Use telephone, email, or written communication to update parents.
- Encourage students to read daily.
- Encourage students and parents by providing frequent information about student progress.
- Provide instruction that fosters high academics and expectations, while encouraging and equipping students to be the best they can be.
- Encourage and engage students by using special activities in the classroom to make learning fun while meeting individual student needs.
- Provide a warm and inviting classroom to students and parents while giving the freedom of volunteerism.
- Keep communication open between parent and teacher because it is important for student's success.

Signature_____

Colonial Middle School Responsibility

I support and encourage parental involvement. Therefore, I shall strive to do the following:

- Provide a safe environment that allows for positive communication between the teacher, parent and student.
- Provide a high quality curriculum and instruction in a supportive and effective learning environment that enable the students to meet the State's academic achievement standards.
- Student educational needs will be determined and the instruction adjusted to accommodate those needs.
- Provide multiple opportunities for Parent/Teacher to attend teacher conferences.
- Provide parents with reasonable access to staff, to volunteer, participate, and observe in their child's class.
- Encourage teachers to provide homework assignments that will reinforce classroom instructions.
- Encourage teachers and students to always respect self, others, and property.
- Encourage teachers to strive toward high expectations academically, and support social and emotional intellect behavior, for all students.

Signature_____

Colonial Middle School-Title I Family Engagement Plan
(Revised 5/22/20)

Colonial Middle School embraces the underlying belief of the Shelby County Schools parental involvement policy and the Every Student Succeeds Act. Colonial Middle School jointly develops with parents a written Family Engagement Plan. The Plan is agreed on with parents, distributed to parents, and the plan is being implemented. The Plan establishes the expectations for parental involvement at Colonial Middle School according to the guidelines set forth in Title I regulations. Our staff solicits and encourages the active participation and contributions of parents/guardians, concerned individuals, and community people to serve on the local school council, parent / teacher organization, and other policy making committees.

Shelby County School encourages parental involvement in the educational process and has established an expectation for parental involvement at our school. In order to promote student success, our parents will work with the school by acting as advisors, resource persons, and coordinators in the following ways:

1. Become school advocates and offer support.
2. Utilize their talents and/or resources to enhance the instructional programs to our school.
3. Serve on and become active members of the PTSA.
4. Respond to questionnaires, surveys, and memos expressing thoughts, suggestions, and concerns.
5. Attend school events and serve as advisors to various organizations.

Title I Involvement

The administrators, faculty, and staff will provide a strategic plan and implement Title I requirements according to the guidelines set forth in the law, which include the following:

1. Convene an annual meeting to which all parents are invited. Inform parents of Title I requirements and our school's participation at the Annual Title meeting on Thursday, September 3rd at 9:00 am and 6:00 p.m.
2. Allow parents to observe the school's programs, visit classrooms, and other exploratory classes that support classroom instruction.
3. Provide parents with student information and send home progress reports each nine weeks.
4. Provide two-way communication between parents and the school.
5. Provide information in a language that parents can understand.
6. Provide parents with assessment results.
7. Provide parents with a copy of the Family Engagement Plan, Student Code of Conduct, ESEA Parents' Right-To-Know, and PBIS Plan.
8. Provide parents with a description and explanation of the curriculum used at Shelby County, forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.
9. Parents are notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand.
10. The school's parent involvement policy/plan is made available to the local community and updated periodically to meet the changing needs of parents and the school.
11. Materials and training are provided to help parents work with their children to improve their achievement, such as literacy training and using technology to foster parental involvement.
12. Staff educated with the assistance of parents in the value and contributions of parents, and in working with parents-how to reach out to, communicate with, and work with as equal partners, implement and coordinate parent programs, build ties between parents and the school.
13. Title I-A parental involvement strategies are coordinated and integrated with parent involvement strategies under other programs, such as Head Start, Reading First, Early Reading First, Even Start, Parents as Teachers, Home Instruction Program for Preschool Youngsters, State-run preschool programs, and Title III language instructional programs.
14. Provide other reasonable support for parent involvement activities per parent request.
15. Local educational agencies and schools, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language parents understand.

To ensure that our parents participate in the development and implementation of our school's program, we will do the following:

1. Inform parents of their rights to be involved in their child's education.
2. Encourage parental involvement in an organized, on-going, and timely way in the planning, reviewing, and improvement of programs for family engagement and the Family Engagement Plan.
3. Provide flexible times for our parents to attend parent meetings, with opportunities to attend regular meetings at night and alternate meetings in the morning of that same week for suggestions, decision-making and responses.
4. Provide parent training that will support our students' education.
5. Jointly develop with parents a school/parent compact showing how parents, schools, and students have shared responsibilities, by distributing and acquire appropriate signatures of all stakeholders (parents, students, and teachers).
6. Encourage parents to visit our school regularly and to take an active role in school planning by serving on School Improvement Plan committees.
7. Support our Parent/Teacher/Student Association as they conduct regular meetings each month.
8. Parents will serve on the Family Engagement Plan Committee, and the document created will be presented to parents for input and approval before distribution to the school family and the community.
9. Provide access to community and support services.
10. Develop programs that enable parents to actively participate in their child's education.
11. Provide training to staff to promote parental involvement.
12. Provide timely information about programs under family engagement through School Messenger, Power Teacher, flyers, Teacher websites, PTSA Website, Shelby County Website, school marquee, and Shelby County Newsletter articles.
13. Per parent request, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
14. A process is in place to submit parent comments on the school-wide program (TSIPP) if it is not satisfactory to the parents when the school makes the plan available to the district/LEA.
15. Assistance is provided to parents in understanding topics such as the State's academic content standards, state student academic achievement standards, State and local academic assessments, how to monitor a child's progress and work with educators to improve student achievement.
16. The school shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing parent program and meeting information and school reports in a format and, to the extent practicable, in a language parents understand.

Note: Parent can also mean a guardian or person who has custody of the child, or it may refer to an individual who has care giving authority.

****The Family Engagement Plan signature page supports this document being jointly developed****

D. Curry, Principal_____

J. Triplett, PLC Coach_____

A. Wright, PLC Coach_____

Colonial Escuela Media abraza la creencia subyacente de la política de participación de los padres Escuelas del Condado de Shelby y la Ley de Educación Primaria y Secundaria. Colonial Escuela Media se desarrolla conjuntamente con los padres un Plan de Participación Familiar escrita. El Plan se acordó con los padres, distribuidos a los padres, y se está aplicando el plan. El Plan establece las expectativas de participación de los padres en Colonial Escuela Media de acuerdo con los lineamientos establecidos en las normas del Título I. Nuestro personal solicita y alienta la participación activa y las contribuciones de los padres / tutores, particulares interesados y personas de la comunidad para servir en el consejo local de la escuela, los padres / organización de docentes, y otros comités de formulación de políticas.

Escolar del Condado de Shelby promueve la participación de los padres en el proceso educativo y se ha establecido una expectativa de participación de los padres en nuestra escuela. Con el fin de promover el éxito de los estudiantes, nuestros padres trabajarán con la escuela, actuando como asesores, especialistas y coordinadores de las siguientes maneras:

1. Los defensores de la escuela Hazte y ofrecer apoyo.
2. Utilizar sus talentos y / o recursos para mejorar los programas de enseñanza a nuestra escuela.
3. Servir en la Decisión de base Escolar del Condado de Shelby Consejo de Toma, convertirse en miembros activos de la PTSA, y unirse a clubes de apoyo cuando es apropiado.
4. Responder a cuestionarios, encuestas, y notas que expresan pensamientos, sugerencias e inquietudes.
5. Asistir a los eventos escolares y servir como asesores de diversas organizaciones.

Título I Participación

La administradores, profesores y personal proveerán un plan estratégico y aplicar los requisitos del Título I de acuerdo con las directrices establecidas en la ley, que incluyen lo siguiente:

1. Convocar una reunión anual a la que están invitados todos los padres. Informar a los padres de los requisitos del Título I y la participación de la escuela en la reunión anual del Título en Jueves, 3 rd septiembre a las 9:00 am y 6:00 pm.
2. Permitir que los padres observen programas de la escuela y visitan las aulas, el apoyo a la enseñanza en clase.
3. Proveer a los padres con información del estudiante y enviar progreso hogar informa el medio de cada nueve semanas.
4. Proporcionar una comunicación bidireccional entre los padres y la escuela.
5. Proporcionar información en un idioma que los padres puedan entender.
6. Proporcionar a los padres con los resultados de evaluación.
7. Proveer a los padres con una copia del Plan de Participación de la Familia, el Código de Conducta Estudiantil, ESEA Padres 'Derecho a Saber, y el Plan de PBIS.
8. Proveer a los padres con una descripción y explicación del currículo usado en el condado de Shelby, formas de evaluación académica para medir el progreso del estudiante, y los niveles de competencia que se espera que los estudiantes cumplan.
9. Los padres son notificados de la política en un formato comprensible y uniforme y, en la medida de lo posible, en un idioma que los padres puedan entender.
10. participación de los padres política / plan de la escuela se pondrá a disposición de la comunidad local y actualizada periódicamente para satisfacer las necesidades cambiantes de los padres y la escuela.
11. Los materiales y la formación se proporcionan para ayudar a los padres trabajen con sus hijos para mejorar su rendimiento, tales como la alfabetización y el uso de la tecnología para fomentar la participación de los padres.
12. El personal es educado con la ayuda de los padres en el valor y las contribuciones de los padres, y en el trabajo con los padres: cómo llegar a, comunicarse y trabajar con como socios iguales, implementar y coordinar programas para padres, construir lazos entre los padres y la escuela.
13. Título IA estrategias de participación de los padres están coordinados e integrados con estrategias de participación de los padres en virtud de otros programas, como Head Start, Lectura Primero, Early Reading First, Even Start, Padres como Maestros, Programa de Instrucción en el Hogar para Niños Preescolares, programas preescolares estatales y los programas de enseñanza del idioma Título III.
14. Proporcionar apoyo razonable para las actividades de participación de los padres por petición de los padres.
15. agencias de educación y las escuelas locales, en la medida de lo posible, deberán ofrecer oportunidades para la participación de los padres con dominio limitado del Inglés, los padres con discapacidades, y padres de niños migratorios, incluyendo la información y reportes escolares en un formato y, en la medida de lo posible, en un idioma que los padres entiendan.

Para asegurar que nuestros padres participan en el desarrollo y ejecución del programa de nuestra escuela, vamos a hacer lo siguiente:

1. Informar a los padres de su derecho a participar en la educación de sus hijos.
2. Fomentar la participación de los padres de una manera organizada, continua y oportuna en la planificación, revisión y mejora de los programas de participación de la familia y el Plan de Participación Familiar.
3. Proporcionar horarios flexibles para nuestros padres asistan a las reuniones de padres, la oportunidad de asistir a la reunión regular a las reuniones alternas noche y en la mañana de esa misma semana para sugerencias, toma de decisiones y las respuestas.
4. Proporcionar capacitación a los padres que apoyará la educación de nuestros estudiantes.
5. Elaborar conjuntamente con los padres una demostración acuerdo entre la escuela / padres como los padres, las escuelas y los estudiantes tienen responsabilidades compartidas, mediante la distribución y adquirir firmas correspondientes de todas las partes interesadas (padres, alumnos y profesores).
6. Alentar a los padres a visitar nuestra escuela con regularidad y tome un papel activo en la planificación escolar, sirviendo en los comités de plan de mejoramiento escolar.
7. Apoyar nuestro / Maestro / Asociación de Estudiantes de Padres mientras llevan a cabo reuniones regulares cada mes.
8. Los padres servirán en el Comité de Plan de Participación de la Familia, y el documento creado será presentado a los padres para la entrada y la aprobación antes de la distribución a la familia de la escuela y la comunidad.
9. Facilitar el acceso a los servicios comunitarios y de apoyo.
10. Desarrollar programas que permitan a los padres a participar activamente en la educación de sus hijos.

11. Impartir capacitación al personal para promover la participación de los padres.
12. Proporcionar información oportuna sobre los programas bajo compromiso de las familias a través de Mensajero Escolar, profesor de energía, folletos, sitios web de los maestros, PTSA Sitio Web, el condado de Shelby Sitio Web, marquesina de la escuela, y artículos Shelby Condado Newsletter.
13. Por solicitud de los padres, oportunidades para reuniones regulares para formular sugerencias y para participar, según corresponda, en las decisiones relativas a la educación de sus hijos y responder a cualquier sugerencia tan pronto como sea posible.
14. Un proceso está en su lugar para presentar comentarios de los padres en el programa escolar (TSIPP) si no es satisfactorio para los padres cuando la escuela pone el plan a disposición del distrito / LEA.
- Se proporciona 15. Asistencia a los padres en la comprensión de temas tales como las normas del Estado académicas de contenido, las normas de desempeño académico de los estudiantes del estado, evaluaciones académicas estatales y locales, cómo monitorear el progreso de sus hijos y colaborar con los educadores para mejorar el rendimiento estudiantil.
16. La escuela debe ofrecer oportunidades para la participación de los padres con dominio limitado del Inglés, los padres con discapacidades, y padres de niños migratorios, incluyendo padres y el programa de reuniones de información y reportes escolares en un formato y, en la medida de lo posible, en un idioma que los padres entiendan.

Nota: El padre también puede significar un tutor o persona que tiene la custodia del niño, o puede referirse a una persona que tiene la autoridad de cuidador.

** La página de la firma del Plan de Participación Familiar apoya este documento siendo desarrollado conjuntamente **

D. Curry, Principal _____ J. Triplett, entrenador de PLC _____ A. Wright, entrenador de PLC _____