

**Early Childhood Quality and Supports**

**STAFF PROFESSIONAL DEVELOPMENT LOG**

School Name: Click here to enter text. Name: Click here to enter text.

District: Click here to enter text. School Year: Click here to enter text.

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| **Mandatory Requirements** | | | **Date** | **Hours** | | **Trainer Name or Signature** | **Topic** |
| ***New Teacher Orientation***  ***(2 Hours)*** | | |  |  | |  |  |
| Program Philosophy | | |  |  | |  |  |
| Emergency Procedures | | |  |  | |  |  |
| Policies on discipline of children | | |  |  | |  |  |
| Policies regarding child abuse | | |  |  | |  |  |
| Sudden Infant Death (SIDS)/Head Trauma | | |  |  | |  |  |
| Policies for Receiving and Dismissing Children | | |  |  | |  |  |
| Health and Safety Training | | |  |  | |  |  |
| ***Annual Requirements for All*** | | |  |  | |  |  |
| The Prevention and control of infection diseases (including immunizations) | | |  |  | |  |  |
| Prevention of sudden infant death syndrome and the use of safe sleep practices/ Head Trauma | | |  |  | |  |  |
| Administration of medication, consistent with standards for parent consent | | |  |  | |  |  |
| Prevention and response to emergencies due to food and allergic reactions | | |  |  | |  |  |
| Overview of Chapter 0520-12-01, Child care standards | | |  |  | |  |  |
| Appropriate precautions in transporting children, if applicable | | |  |  | |  |  |
| Prevention of shaken baby syndrome, abusive head trauma, and child maltreatment | | |  |  | |  |  |
| Emergency preparedness and response planning for emergencies resulting from a natural disaster, or a man caused event (such as violence in a school) that shall include procedures for evacuation, relocation, shelter in place and lock down, staff and volunteer emergency preparedness training and practice drills, communication and reunification with families, continuity of operations, and accommodation of infants and toddlers, children with disabilities, and children with chronic medical conditions. | | |  |  | |  |  |
| Handling and storage of hazardous materials and the appropriate disposal of bio contaminants | | |  |  | |  |  |
| Pediatric first aid and cardiopulmonary resuscitation | | |  |  | |  |  |
| Recognition and reporting of child abuse and neglect | | |  |  | |  |  |
| Child Development including the major domains (Cognitive, social, emotional, physical development and approaches to learning) | | |  |  | |  |  |
| Policies regarding discipline and supervision of children | | |  |  | |  |  |
| Developmentally appropriate practice/ Literacy | | |  |  | |  |  |
| **TOTAL NUMBER OF HOURS** | | |  |  | |  |  |
| **Date** | **Hours** | **Trainer Name or Signature** | | | **Topic** | | |
| **Additional Trainings** |  |  | | |  | | |
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| **TOTAL NUMBER OF HOURS** |  |  | | |  | | |

Supervisor Signature required: