White Station Elementary

2024-2025

Student/Parent Handbook

We are WSE!

Work Ready

Strategy Driven

Excellence Displayed

4840 Chickasaw Road

Memphis, TN 38117

901.416.8900

Bradley Breeden, Principal
Kenia Coleman, Assistant Principal
Whitney Eavenson, Assistant Principal

Important Numbers to Know

School Phone Number 416.8900

School Fax Number 416.8911

School Cafeteria 416.8655

WSE After School Care 416.8662

MSCS Transportation 416.6077

Principal's email:

breedenbk@scsk12.org

Assistant Principal's email:

Kenia Coleman- colemankc@scsk12.org

Whitney Eavenson- copenhaverw@scsk12.org

Visit our Web Page at
https://schools.scsk12.org/whitestation-es

Welcome to White Station Elementary

Where Students achieve and succeed.

Public Education at its finest!

White Station Elementary offers a strong, standards-based curriculum for Kindergarten through 5th grade. Teachers and Staff at WSE hold high expectations for every child while offering them the support needed to help each individual succeed. WSE provides a warm, nurturing environment while focusing on enriched academics and building positive character traits. WSE is known for its warm, friendly, family type atmosphere where students achieve and succeed. The faculty and staff of White Station Elementary are committed to serving its students and parents. This booklet contains important information about our school. Please refer to this handbook throughout the year as needed. If you have questions not addressed in this handbook, any WSE staff will be happy to assist you.

White Station is fully accredited by AdvancED.

Principal Dr. Bradley Breeden

Assistant Principal Mrs. Kenia Coleman

Assistant Principal Mrs. Whitney Eavenson

PLC Coach Mrs. Loren Craddock

Guidance Counselors:

Vanetta Brownlow-Tate & Chance Talley

Financial Secretary: Monica Fransioli

General Office Sec.: Tenecia Davis

Building Engineer: Christopher Harper

Café Manager: Jennifer Conaway

Teacher Mentors:

Mrs. Kenesha Clark & Ms. Amanda Panis & Mrs. Miller & Mrs. Wilson

Mission Statement

The mission of the White Station Elementary community is to provide a high performing learning environment that prepares students to become college and career ready.

We are Spartan Strong!

Work Ready, Strategy Driven, Excellence Displayed

We are SPARTANS:

S tudents
P ersevering,
A chieving, and
R igorously Reaching High Goals
T oward
A ttaining
N oble
S tandards of Excellence

Meet the Principal ~ Dr. Bradley Breeden

Bradley Breeden is a native of New Market, Tennessee, with over twenty years of experience teaching urban area students at various grade levels. He received a Bachelor of Science and a Master's in Arts and Teaching from East Tennessee State. Dr. Breeden obtained his Educational Specialist and Doctorate degrees from Union University, concentrating in the areas of K-12 administration. He is committed to helping students excel academically, physically, and socially.

As Principal of WSE, Dr. Breeden has the following goals:

- To create a safe, supportive learning environment that is academically challenging, yet sensitive and responsive to the needs of our students.
- To establish high standards of excellence for all students and staff.
- To strengthen the family/school/community partnership to support the academic, social and emotional development of our students.

Meet the Assistant Principals

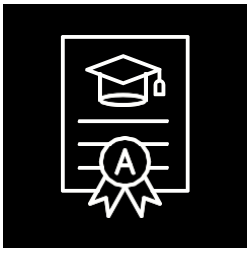
Kenia Coleman

Mrs. Coleman is a native of Memphis, Tennessee, and a graduate of Memphis City Schools, which is currently Memphis Shelby County Schools. She has over 20 years of experience teaching primary grades and holding various leadership positions. She received a Bachelor of Science from the University of Tennessee at Martin; her Master of Science in Elementary Education from the University of Mississippi; and an Educational Specialist degree from Union University in Administration and Leadership. She is committed to the future of the students and serves in achieving academic excellence.

Whitney Eavenson

Mrs. Eavenson is a native of Houston, TX. She has 11 years of experience teaching Deaf Hard Hearing, primary grades and holding various leadership positions. She received a Bachelor of Science from the University of Stephen F. Austin; her Master of Science in Educational Leadership from the Western Governors University. She is committed to inspiring students to become lifelong learner.

Report Card and Progress Reports



Grades are calculated over a nine-week grading period. Report to Families are distributed at the end of these grading periods. Report to Families contain academic, conduct, attendance and student transfer information.

Additional progress reports will be sent home weekly or bi-weekly in Wednesday folders.

Progress Reports are distributed to students in the middle of each nine-week term.

Please contact your child's teacher and/or guidance counselor to discuss questions regarding your child's academic progress. Notices should be signed by the parent or guardian and returned to the classroom teacher. Failure to sign and return deficiency notices and/or progress reports may lead to a mandatory parent conference.

TCAP-

White Station Elementary practices the TCAP curriculum. It is designed to stimulate creativity and to develop critical thinking skills. Opportunities are offered for individual and group projects, scientific experiments, and field experiences.

KINDERGARTEN REPORT CARD-

The Kindergarten report card shows progress toward the state standards. The grade level standards are set by the state and indicate what a student should know and be able to do. Students are evaluated based on their progress toward meeting benchmarks for each standard. This is indicated by symbols expressing mastery or non-mastery for each skill. Additionally, the letter grades "E", "S", "N", or "U" will be used to express basic grading for art, music, world languages, and physical education (P.E.).

Grades 1-5 conduct grades are graded as "E", "G", "S", "N", or "U" and is to be reported at each grading period on the report card. Self-contained classes receive one homeroom conduct grade. Departmentalized classes each give a conduct grade.

ACADEMIC GRADES-

The basic grading system for knowledge/subject area is expressed by the letters "A", "B", "C", "D", and "F" according to the numerical values listed under the Grading Scale below except for first (1st) grade science, social studies classes, KK-5 art, music, world languages, and P.E. which will be expressed by the letter grades "E", "S", "N", or "U".

GRADING SCALE-

A (100-90); B (89-80); C (79-70); D (69-60); F (59 below)

NINE-WEEKS GRADES

The District believes that a sufficient number of grades should be earned and recorded to accurately reflect a student's progress. Students in grades 1-5 must be provided an opportunity to earn at least 17 grades per nine-weeks (quarter) distributed among the following categories with the following weights. With the exception of projects, portfolios, and presentations, two grades for each required category (totaling eight grades) must be earned and recorded by the interim of the nine-week period.

Homework: 5% (min. of 4 grades)

Class Participation: 5% (min. of 4 grades)

Classwork: 40% (min. of 4 grades)

Projects/Portfolios/Presentations: 5% (min. of 1 grade)

Assessments: 45% (min. of 4 grades)

For all other subjects (i.e. science, social studies, art, music, world languages, and P.E.) in grades 1-5, a minimum of nine (9) grades per nine-week term should be recorded.

WHITE STATION ELEMENTARY STUDENT AWARDS

Principal's List All A's/ E's in Special Subjects

WSE Honor Roll All B's or better/ E or S in Special Subjects

KK Honors KK students showing exceptional achievement and exceptional conduct

To qualify for all academic honors listed above, students must demonstrate satisfactory conduct of E,G, or S in each grade/subject.

Citizenship

High Citizenship Award – All E's (Excellent) in Social and Academic Behavior (conduct and work habits)

Citizenship Award – E's (Excellent), G's (Good), or S's (Satisfactory), including all S's with no grade lower than S, in Social and Academic Behavior (conduct and work habits)

Perfect Attendance-

Perfect attendance for the entire nine weeks (no absences, late arrivals, early dismissals or late pickups)

An Honor's Assembly will be held after each nine weeks of grade reporting.

Academic Curriculum

White Station Elementary offers a strong academic curriculum aligned with state standards. Emphasis is put on student-centered classrooms with hands-on instruction, cooperative learning, and higher order thinking skills. The curriculum offers the following core subjects and special classes:

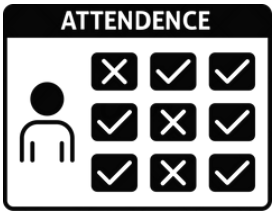
Reading
Math
Science
Social Studies
iReady Math and Reading
Library
Orff Music
Visual Art
Physical Education
Accelerated Reader

White Station Elementary has high expectations for all students. The faculty and staff work together to ensure that every child will achieve and succeed. To this end, the following support programs and personnel are available to meet individual needs of all students:

Student Support

- C.L.U.E
- School Tutoring
- Instructional Resource
- Speech Therapist
- ELL Support
- School Psychologist
- Life Skills
- Physical Therapist
- Deaf Hard of Hearing
- Occupational Therapist
- Academic Intervention
- Guidance Counselor
- Volunteer Tutors
- Social Worker
- Arise to Read

Attendance



The Shelby County Board of Education and WSE believe that regular attendance is a necessary requirement for all students.

All students are expected to attend school on each day that school is officially in session. Only the following reasons will be considered for excused absences:

1. Illness or hospitalization of student. The district may require a parent conference and/or physician verification to justify absences after the accumulation of ten (10) days of absence during a school year. Notes must be date specific and will be required for subsequent absences beyond ten (10) days.

2. Death or serious illness within the student's immediate family.

3. When the student is officially representing the school in a school sponsored activity.

4. Special and recognized religious holidays regularly observed by persons of their faith.

5. Legal court summons not because of the student's misconduct.

6. Extenuating circumstances over which the student has no control as approved by the principal.

7. If a student's parent, custodian or other person with legal custody or control of the student is a member of the United States Armed Forces, including a member of a state National Guard or a Reserve component called to federal active duty.

a. An excused absence for one (1) day when the student's parent, custodian or other person with legal custody or control of the student is deployed;

b. An additional excused absence for one (1) day when the student's parent, custodian or other person with legal custody or control of the student returns from deployment; and

c. Excused absences for up to ten (10) days for visitation when the student's parent, custodian or other person with legal custody or control of the student is granted rest and recuperation leave and is stationed out of the country.

d. Excused absences for up to ten (10) days cumulatively within the school year for visitation during the deployment cycle of the student's parent, custodian or other person with legal custody or control of the student. Total excused absences under this section (c) and (d) shall not exceed a total of ten (10) days within the school year. The

student shall provide documentation to the school as proof of the deployment of the student's parent, custodian or other person with legal custody or control of the student.

Students receiving an excused absence under this section shall have the opportunity to make up schoolwork missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

A written statement within three (3) school days of the student's return to school shall be required from the parent or guardian explaining the reason for each absence.

If necessary, verification is required from an official source to justify absences.

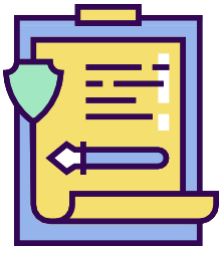
All absences other than those outlined above shall be considered unexcused.

Extracurricular Activities

White Station Elementary is committed to providing enrichment opportunities to help students develop interests and cultivate talents. The following extracurricular activities and special events are offered to White Station students:

Piano	Strings/Orchestra
Up-Off Gymnastics	Soccer Team
Guys in Ties	Literary Magazine
Chess Club	Garden Club
Girls in Pearls	Good News Club
Student Council	Basketball Team
Jr. Beta Club	Running Club
Chorus	Photography Club
Drum Club	Art Club
Cheerleader Squad	STEM Club
Book Club	Sight Word Challenge
Math Hall of Fame	Graphic Design Club
Word Smith Olympiad	Robotics Club

School Policies and Procedures



School Visitors -

For the safety of our children and security reasons, all guests must sign in. Upon signing in, a visitor's pass will be issued.

School Volunteer-

To ensure the safety for all our students, MSCS requires all volunteers to complete a background check application. The application can be obtained online on MSCS website. For assistance, please see office staff.

Classroom Observations-

Prior approval by school administrators should be obtained before scheduling classroom observations.

School Clocks -

School clocks are set by our district clock and serve as the official time for WSE. School tardies, activity schedule and dismissals will be governed by WSE clocks.

School Hours -

School hours are 8:15am to 3:15 pm. Instruction begins promptly at 8:15am. Students not in class by the 8:15 am bell are tardy and need to obtain a tardy slip prior to reporting to class. Parents must accompany students to the office to obtain a tardy slip. Parents are asked to make every attempt to have their children at school on time. There is no teacher supervision prior to 8:00 am or after 3:30 pm. For the safety of your children, parents are asked not to drop off children early and to please pick them up promptly at dismissal.

Security/DCS authorities may be notified for students not picked up by 3:45pm.

Illness/Accident/Emergency at School -

If your child becomes ill or injured while at school, every attempt will be made to contact the parent or guardian. If unsuccessful, the emergency contacts on the student data form will be contacted. Please make sure current numbers are on file in the office.

Allergies-

WSE has an allergy program to promote the safety and well-being of students with life threatening allergies. While it is the primary goal of MSCS/WSE to provide a safe environment for all students, it is unrealistic to guarantee an allergen-free school environment. To effectively respond to student allergy risks, parents/guardians of students diagnosed with a life-threatening allergy should promptly notify the school upon diagnosis of the allergy.

Medication -

According to MSCS Board Policy, all medication must be brought to school by the parent or guardian and completed Medication Authorization Form provided by the school. All medication must be in its original container, whether prescription or non-prescription, and be clearly marked with student's name, prescription number, medication name/dosage, administration route, date and refill, licensed prescriber's name, and pharmacy address and phone number. Over the counter medication must be in the original container with ingredients listed and the child's name affixed to the container.

Make-up Work-

In the event of an excused absence, students are expected to make up work missed within a reasonable time. In the event of an unexcused absence, one day of makeup time shall be allowed for each day of unexcused absence if the following conditions are met. The parent of a student or a student with an unexcused absence must submit a written request to the teacher to makeup the work and must participate in an appropriate intervention (e.g., student or parent conference with the teacher, Saturday school, online tutorial, other appropriate intervention determined and scheduled by the teacher). For absences due to long-term suspension (over 10 days)/expulsion, the program of making up work shall be in accordance with state law.

Maintaining good attendance (absences and tardies, and late pick-ups) is part of the renewal criteria for choice transfers.

Early Dismissal -

For attendance purposes, students are expected to be in school from 8:15am until 3:15pm. Early dismissals count against perfect attendance. Students must be signed out through the office. Be prepared to show a photo ID. No student will be allowed to check out after 2:45pm for safety reasons. Early releases will be treated in the same manner as tardiness.

Tardy Check In-

If students are tardy, parents must come to the office to check-in students.

Withdrawing Students-

At least a day's notice is required to complete paperwork for withdrawing students.

Arrival of Students-

Parents may drop students off at the right-hand curb of the circle drive on Chickasaw. To expedite the movement of traffic, please refrain from parking in the circle drive. Students are admitted into the building and to class when the 8:00am bell rings. Students arriving prior to 8:00am should line up at the south flagpole door that faces Chickasaw. Grade level lines should be formed along the circular sidewalk. There is no adult supervision prior to 7:45am. Therefore, for the safety of the students, no one should be dropped off early and left unattended.

Shelby County Schools provides free universal breakfast for all students. Those students eating breakfast at school will be allowed to enter the building and go to the cafeteria at 7:45am with the breakfast line. Students eating breakfast are still responsible for getting to class on time.

Bus riders will unload through the Multipurpose Room.

Dismissal of Students-

Parents must indicate the type of dismissal for their child on the dismissal form at registration. The students will not be allowed to deviate from the type of dismissal that is listed on the form unless written notification is sent to the office.

A Walker is defined as a student who walks from school to their home. Walking route must be specified on the dismissal form. Walkers will be dismissed from the East hallways. After students exit the building, they are responsible for following the route that their parents designate for them when traveling home. Kindergarten walkers may be picked up at the East hallway exit. The South entrance door is reserved for car rider dismissal only.

If students are designated as car riders, parents must pick up students from the circle drive in cars with the car rider number visible in the windshield.

Late pick-ups-

Any student not picked up by 3:45pm will be considered a late pick up. If a student remains past 3:45pm security/juvenile authorities may be called. Late pick-ups will affect student transfer renewals.

Secured Dismissal-

To ensure a safe and secure dismissal of students, no visitors will be allowed to enter the building from 2:45-3:30.

Bus Riders -

Students must follow the rules and procedures established for bus riders. The School Discipline Policy is enforced while students are on their way to and from school and at the bus stop. Failure to comply with bus rules will result in loss of bus privilege. If this happens, it will be the parent's responsibility to transport the child to and from school. A note is required if your child is not to ride the bus. Without a note from a parent, your child will be placed on the bus as usual. To report a late morning bus, call 416-6077. ***All Kindergarten, 1st grade, and Special Education bus riders must be met at the bus stop by a parent or guardian. This is a district mandate. If students are not picked up at the bus stop, they will be returned to the school. Students returned to the school twice will be suspended from bus ridership.***

Walkers -

Students walking to and from school are to follow the route indicated on the dismissal form by parents. Students must live within a mile radius from the school. Students must cross the street with the crossing guard. School Discipline Policy is enforced while students are on their way to and from school.

Car Riders -

Car riders must be dropped off at the circle, car rider zone drive. No parking is allowed in the drop zone. The drop zone is for immediate drop off or pick up only. Students should be ready for a quick exit from the car. Please do not take time to sign papers, zip backpacks, or complete homework while in the drop zone. If you need to stall for a minute, please pull out of the drop zone. To help traffic flow more smoothly, parents are asked not to make left hand turns onto or off Chickasaw during student arrival and departure times. **CELL PHONES ARE NOT ALLOWED IN THE CIRCLE DRIVE.**

School Uniforms -

WSE Uniform policy and colors are as follows:

Shirts - solid white, hunter green or gray. Shirts must not be oversized. WSE spirit shirts may be worn any day of the week.

Bottoms - Khaki, tan, black or navy. *No denim, joggers, sweatpants/jogging pants or leggings, active fold over pants, or knits are allowed.* Pants must fit at the waist and not be oversized or undersized. Pants with belt loops should be accompanied by a belt. Shorts or skirts must be appropriate knee length.

Sweaters or Jackets - Outerwear can be worn during the school day (See policy 6021 for restrictions on logos and images).

Shoes - Must not have heels higher than 1 1/2 inches. Shoes must have a back strap.

Shoes with wheels are not allowed.

All clothing must be plain without any manufacturer's logo, brand names, pictures, or insignias visible on the clothing.

T-shirts worn as undergarments must be solid white or the color of the uniform shirt.

Excessive, large, or flashy jewelry is not allowed. Any hairstyles or hair accessories that distract from the learning environment will not be allowed. Any accessory items that distract from the learning process will not be allowed (i.e. gold grills, bulky jewelry, etc.).

MSCS Policy 6021

Pants must be worn at the waist, be appropriately sized, and of a safe length. Head apparel (such as hoods, hat, etc.) must not be worn inside the school building, except for religious or medical reasons (see Individual Exemptions from Certain Dress Code Requirements or from Standardized Dress/Uniforms).
Footwear is required and must be safe and appropriate for indoor or outdoor physical activity.
Clothing or accessories may not display offensive, vulgar language or images, nor promote inappropriate and/or illegal products such as alcohol, tobacco, and illegal drugs.
For students in Grades 3-5, "short shorts", mini-skirts, and skin-tight outer material such as spandex are inappropriate attire. No shorts or skirts shorter than four (4) inches above the knee are allowed. Shirts, blouses, and dresses must completely cover the abdomen, back, and shoulders. Shirts or tops must be no longer than wrist-length and must cover the waistband of pants, shorts, or skirts with no midriff visible. Waist-length and appropriately sized sweaters, sweatshirts, and lightweight jackets can be worn inside school for warmth.

The school administration reserves the right to determine whether a student's attire and appearance are within the limits of decency, modesty, and safety. In matters of opinion, the judgment of the principal/designee shall prevail. The principal may allow exceptions for school-wide programs or special classroom activities. The school administration will administer appropriate consequences for policy infractions.

CELL PHONES/PERSONAL COMMUNICATION DEVICES
(POLICY 6024)

The increase in use of cell phones and personal communication devices by students during the school day has become far more than a distraction in the school environment. These devices are being used by students as a means of cheating on tests, taking inappropriate pictures and video of students and staff for sharing and posting across the internet, threatening and/or bullying other students, and engaging in an excessive amount of social interaction during instructional time.

Therefore, all students are banned from possessing any type of phone or personal communication device that is turned on or invisible/audible use at any time during the regular school day. For the purpose of this policy, possession means being found in any article of clothing, purse, book bag, carry bag, or in any location on school property other than the approved storage location as written and approved by school officials. Students who wish to carry a cell phone with them to and from school must keep the device turned off and stored (e.g., kept in the student's assigned locker, automobile, or other school approved location at all times during the entire school day), unless otherwise determined by the principal. District security officials may, if they have reasonable suspicion to do so, search any cell phone brought onto any SCBE property, which includes but is not limited to parking areas. For the purposes of this policy the school day includes the entire day from the school start time or bell that indicates the start of the school day until the final dismissal time of the school day. The school is not responsible for any loss or theft of the device while on school property.

A student found in unauthorized possession of any type of cell phone or communication device during the school day shall have the device taken from him or her and kept by the school Principal or designee until the parent is notified. The parent may pick up the device at a the time and location designated by the principal at the close of the next school day following the day that the parent received notification or earlier at the principal’s discretion.

Thereafter, the parent may pick up the device by appointment. Any subsequent violation shall result in the device being taken from the student and retained until the close of the next school day following the day that the parent received notification or earlier at the principal’s discretion. Thereafter, the parent may pick up the device by appointment. Moreover, for such subsequent violation of this policy, the student shall receive additional consequences in accordance with the district-wide discipline policy. The District does not take responsibility for confiscated items and will not compensate the owner for any lost, stolen, or damaged confiscated items while in the custody of the District.

Choice Transfers-

Denial/Revocation of Student Transfers:

Student transfers may be denied or revoked at any time if the student fails to meet or maintain acceptable academic, attendance (including tardies and late pick-ups), behavior, and/or other eligibility criteria. Parents are encouraged to monitor their child(ren)'s behavior, academic performance, and attendance and work with the school if necessary to ensure their child(ren) successfully maintain their transfers. Students whose transfers are denied or revoked are to attend their assigned school, unless otherwise determined by the superintendent (or designee).

School Discipline -

For students to experience optimal academic success, an academic environment which is safe, secure, orderly, and conducive to learning must be maintained. Every teacher has the right to teach, and every student has the right to learn. No student has the right to interfere with another person's right to teach or learn. Consistent, fair behavior plans will be in place in every classroom which align with the school-wide discipline plan and MSCS Discipline Policy. Students are expected to follow all school rules and treat others with respect. Parents are asked to be supportive in the school's efforts to maintain a safe, pleasant learning environment.

Suspensions-

All suspensions will be cleared after 9:15 am on the date listed on the suspension notification.

Healthy Choices-

Shelby County Schools' wellness policy mandates that foods and beverages sold or served at school (parties, snacks, etc.) must comply with USDA guidelines and/or the Minimal Nutritional Standards. This includes cupcakes, candy or any items high in fat content.

Birthday Celebrations-

Kindergarten students may bring/send snacks to celebrate their birthday with their classmates. Snacks must be minimal and approved by the classroom teacher. 1st-5th grade birthday celebrations will need to take place outside of school hours.

Library Books -

Library books may be checked out by students during library hours. The student is responsible for returning the book on time and in good condition. The student is responsible for paying for lost or damaged books. Fines are charged for late books.

Textbooks -

Textbooks are issued to students free of charge. Students will be responsible for lost or damaged textbooks. It is highly recommended that all students use book covers on all textbooks.

Workbooks-

Workbooks are necessary for daily instruction and practice. If lost or damaged, students are responsible for purchasing replacement workbooks.

Lost and Found-

A “Lost and Found” box is in the hallway by the bookstore. Students may claim lost items there. Any remaining items at the end of the month will be donated to charity or discarded.

Personal Belongings-

The school cannot be responsible for personal items lost or stolen. Students should not bring valuables to school. Toys, candy, and electronic devices should not be brought to school. Toys and other personal items disrupting the learning environment will be confiscated until the last day of school. Items will only be released to parents.

Forgotten Items-

Any forgotten items (such as lunch or homework) can be dropped off in the office for the child to pick up. Classroom instruction cannot be interrupted to deliver forgotten items.

Title/One Curriculum Night -

Parents are invited to a Parent Orientation Meeting at the beginning of the school year. Teachers will share expectations for the coming year and discuss classroom policies and procedures. These meetings are very informative, and parents are strongly encouraged to attend.

Messages to Students-

Classrooms cannot be interrupted during instructional time. Instant messages will only be relayed to students in an emergency.

Field Trips-

Only children with signed permission slips on file will be allowed to leave campus for a field trip. Permission will not be accepted over the phone. Due to prepaid tickets and bus costs, field trip money cannot be refunded. Field trip payments must be made in cash.

School Pictures-

Individual school pictures are made in the fall (uniform only). Class pictures (uniform only) are also taken in the spring. Photo packages will be made available for purchase.

Inclement Weather-

All decisions to close schools due to inclement weather are made by the Board. WSE receives notice of the school closings by listening to the MSCS cable Channel 19 and by visiting MSCS social media sites. Most local radio and television stations also carry the news. When such a decision is made, it includes all MSCS schools. Please tune into news stations during times of questionable weather. School buses will run on early dismissal days. After-school care is not provided when schools close. Please have a backup plan and discuss the procedure with your child.

Smoke-Free Environment-

Smoking and/or the use of all tobacco products are always prohibited in all Board of Education buildings (schools and other facilities) and in Board-owned vehicles. Smoking and/or the use of tobacco products are prohibited on the grounds during school hours (including evening school programs and car rider line.

Food Services-

MSCS provides free universal breakfast and lunch for all students.

Walkers and Car riders eating breakfast should arrive by 7:45 to enter the breakfast line.

Cafeteria Rules:

- Follow the directions of the cafeteria monitors.
- Speak softly and do not shout. (Level 1- Spy Talk)
- Use good table manners.
- Trading or giving away food is not permitted.

Faculty Parking Lot -

The parking lot is for buses and faculty only. Parents are asked not to enter the faculty parking lot during arrival and dismissal times. Please be considerate and do not park in reserved parking spaces.

Parent Conferences -

Parent conferences are welcomed and encouraged. MSCS designates two times during the school year for parent conferences; September 5, 2024, and February 13, 2025. Conferences may be scheduled on additional days during teacher's planning time or before/after school. Please send a note, email, or call the teacher to schedule a conference. If you need a conference with an administrator, call the office to schedule.

Public Relations -

Parents are our best source of public relations. Even though our school has a reputation of being a great school, many people in the community are not aware of the great things happening at WSE. Parents are encouraged to brag about our school among friends, family, community and even to MSCS. Let's work together to promote our school in a positive way.

WSE Parent Teacher Organization (PTO)

The PTO at White Station Elementary is extraordinary. They are very active and readily involved with the total school program. All parents are asked to join the PTO and are encouraged to get involved.

2024-2025 WSE PTO Board Officers

President- Precious Jennings
Vice President- Amber Ferriol
Secretary- Natalie Breeden
Donation Coordinator-Robin Woodson
Assistant Treasurer & Communications- Maggie Osborne
Shelby Volunteer Coordinator- Shelby Tate, Natalie Breeden, Jessica Schafer
Communications Coordinator- Jessica Schafer
Treasurer- Jenny Edwards

Special thanks to our outstanding PTO

Want to get involved? Volunteer for:

Room Parent, Donuts w/Dad, WatchDOGs, Teacher Appreciation, Field Day, Yearbook, Fall Fundraiser, Goodies with Grandparents, Muffins w/Mom, Family STEAM & Literacy Night, Student Incentives, Landscape Days

Parent/Teacher/Student /School Compact

Parent/Guardian Agreement

As a White Station Elementary parent, I will strive to do the following:

- Ensure that my child maintains regular attendance and is on time each day.
- Provide my child the necessary supplies and materials to be successful at school.
- Offer continuous support and encouragement to promote academic success and maintain proper discipline.
- Support the instructional process and encourage my child's efforts.
- Work together with school personnel to ensure my child's best academic efforts are demonstrated at home and at school.
- Be available for conferences when necessary.

Student Agreement

As a White Station Elementary student, I will strive to do the following:

- Come to school on time each day and be ready to learn.
- Come to school with all supplies and materials necessary for learning.
- Observe school rules and procedures.
- Put forth my best effort in all academic areas; completing all assignments and turning them in on time.
- Be courteous and respectful to other students and staff.

Teacher Agreement

As a teacher at White Station Elementary, I will strive to do the following:

- Provide learning opportunities that foster academic achievement
- Provide meaningful class work and homework assignments for students.
- Promote a classroom environment that is safe, free of inequalities, and conducive to learning.
- Keep parents/guardians informed of their child's academic progress and general conduct.
- Implement research based "best practices" in the classroom.

Principal Agreement

As the administrator of White Station Elementary, I will strive to do the following:

- Ensure a school culture and instructional program conducive to student learning.
- Promote a safe, efficient, and effective learning environment.
- Promote and encourage positive teacher/parent, teacher/student, and student/student relationships.
- Maintain school wide discipline.
- Enforce school and district policies in a fair and consistent manner.

White Station Elementary Family Engagement Plan

"We Strive for Excellence"

At White Station Elementary, we want each child to have a successful learning experience. For this to happen, it is important for the school staff, community, and parents to work together.

The parents and school have agreed on and jointly developed the following Family Engagement Plan for White Station Elementary to establish expectations for parental involvement and to carry out board policy at the school level. A copy of this plan will be distributed to all parents in the school newsletter and posted on the school website.

To build a strong partnership between home, community, and school, White Station Elementary School will:

Convene an annual Open House where parents (all parents invited) are familiarized with the curriculum, forms of academic assessment used to measure student progress, the proficiency levels students are expected to meet, communication tools and information about volunteer opportunities.

Convene annual Title I meetings (morning and evening) which inform the parents about the school's Title I participation, explain the requirements of Title I, and the right of the parent to be involved in the school.

Hold timely (flexibly scheduled) regular meetings to provide information, parent training, participate in decision making, and allow parents to provide suggestions about the students' education and the family engagement plan.

Provide materials and specific regular training to help parents work with their children.

For example: Parent workshop on testing strategies, etc.

Hold at least two scheduled parent conferences where the progress of the student will be discussed and explained, as well as the expectations for the grade level, school, curriculum, academic assessment, state's academic content and achievement standards, compact, and any other concerns that the teacher or parent may have.

Maintain school website, regular newsletter, outside marquee which informs parents about upcoming activities and programs.

Develop a School/Parent/Student Compact (designed by parents and school staff) that outlines how parents, school staff and students share the responsibility for improvement in learning.

Hold a minimum of two meetings during the school year where the parents will have an opportunity to help review, plan, and make suggestions to improve the Title I program, Family Engagement Plan and the Parent/School/Student Compact.

Distribute a survey for all parents of participating students to express opinions about the current Title I program, list ideas, provide suggestions for improvement and topics for parent training.

Parents and community leaders are always welcome at White Station Elementary. Every effort will be made to communicate with parents in an understandable format and language. We encourage parents to regularly visit, observe, and take an active role in school planning and school improvement. Title I funds may be utilized to pay for any reasonable and necessary expenses. By making suggestions to improve our school and by working together, we can make a difference at White Station Elementary.

WHITE STATION ELEMENTARY THANKS OUR ADOPTERS FOR ANOTHER GREAT YEAR!

- Rotary of Memphis East
- Mullins United Methodist Church
- Chick Fil A

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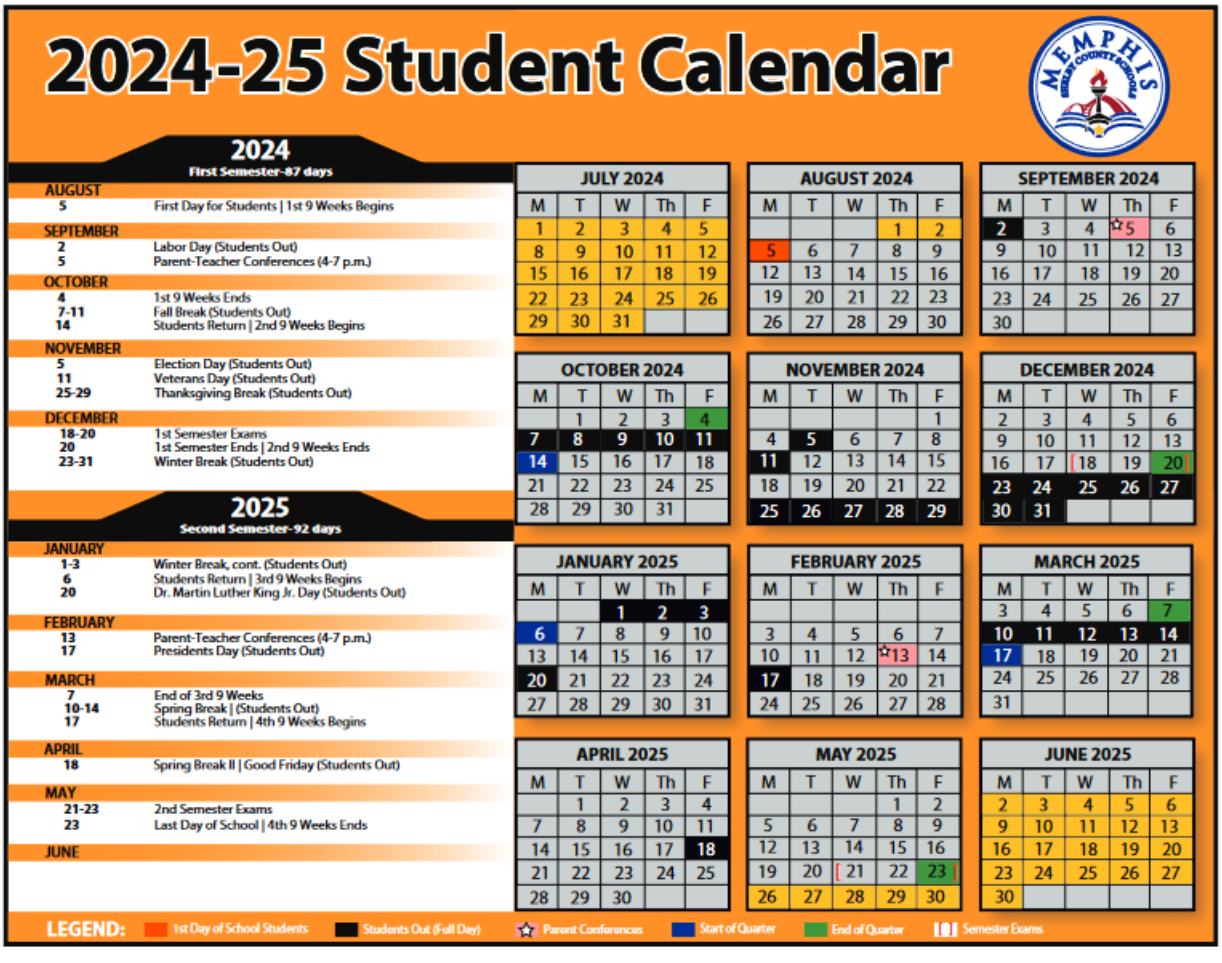
THANK YOU!

MSCS 24-25 Student Calendar



2024-25 Student Calendar

2024
First Semester-87 days

AUGUST	
5	First Day for Students | 1st 9 Weeks Begins
SEPTEMBER	
2	Labor Day (Students Out)
5	Parent-Teacher Conferences (4-7 p.m.)
OCTOBER	
4	1st 9 Weeks Ends
7-11	Fall Break (Students Out)
14	Students Return | 2nd 9 Weeks Begins
NOVEMBER	
5	Election Day (Students Out)
11	Veterans Day (Students Out)
25-29	Thanksgiving Break (Students Out)
DECEMBER	
18-20	1st Semester Exams
20	1st Semester Ends | 2nd 9 Weeks Ends
23-31	Winter Break (Students Out)

2025
Second Semester-92 days

JANUARY	
1-3	Winter Break, cont. (Students Out)
6	Students Return | 3rd 9 Weeks Begins
20	Dr. Martin Luther King Jr. Day (Students Out)
FEBRUARY	
13	Parent-Teacher Conferences (4-7 p.m.)
17	Presidents Day (Students Out)
MARCH	
7	End of 3rd 9 Weeks
10-14	Spring Break | (Students Out)
17	Students Return | 4th 9 Weeks Begins
APRIL	
18	Spring Break II | Good Friday (Students Out)
MAY	
21-23	2nd Semester Exams
23	Last Day of School | 4th 9 Weeks Ends
JUNE	

JULY 2024

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST 2024

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

SEPTEMBER 2024

M	T	W	Th	F
2	3	4	☆5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

OCTOBER 2024

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

NOVEMBER 2024

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

DECEMBER 2024

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	[18	19	20]
23	24	25	26	27
30	31			

JANUARY 2025

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

FEBRUARY 2025

M	T	W	Th	F
3	4	5	6	7
10	11	12	☆13	14
17	18	19	20	21
24	25	26	27	28

MARCH 2025

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

APRIL 2025

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

MAY 2025

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	[21	22	23]
26	27	28	29	30

JUNE 2025

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

LEGEND: 1st Day of School Students | Students Out (Full Day) | ☆ Parent Conferences | Start of Quarter | End of Quarter | [ ] Semester Exams

White Station Elementary is classified as a Safe School.

White Station Elementary is handicap accessible.

Shelby County Schools does not discriminate in its programs or employment on the basis of race, color, religion, national origin, handicap/disability sex or age. For more information, please contact the Office of Equity Compliance at (901) 416-6670.