



Updated Arrival and Dismissal Procedures Effective August 8, 2022

Dear Grahamwood Families,

Below are the arrival and dismissal procedures for the 2022-2023 school year. There are no changes from last year (with the exception of locations for after school care and activity pick-up/drop off). Please bear with us for the first few days as lines may move more slowly as new families get used to our procedures.

- **Arrival and dismissal for families with any student in K-2 is via the back carline only. Caregivers must remain in their cars.**
- **Arrival and dismissal for families with all students in 3-5 is via the front carline only. Caregivers must remain in their cars.**
- **Please pull out of (or to the front of) the line if you need to buckle your child. If you need to exit your car to do this, please drive through the line to have your child loaded and then into a parking space.**
- **Pick-Up times are as follows (please do not enter before your assigned time as it significantly slows the line!).**
 - 2:45: KK-2 single car riders only (back drive)
 - 2:55: **K-2 carpoolers** (back drive)
 - 3:00= 3rd, 4th, and 5th grade single car riders and 3-5 sibling/carpool groups (front drive)

REMINDERS

- **Arrival: Please have your child seated on the curbside and ready to go (backpack on, hugs and kisses given) before you pull into the line.**
- **Arrival:** Begins at 8AM only (caregivers needing an earlier drop off time, must secure before care).
- **Students may not just be dropped off and left on our campus. Please wait in the carline for someone to “greet” your child.**
- Students arriving late will need to be walked by a parent/caregiver to the front door (all grades) to be signed in. Students may not approach staff/the building without a caregiver.
- YCARE drop off/pick-up is in the front (door 1) between 6:30 A and 7:45A.
- AFTERMATH drop off/pick-up is in the front (door 2).
- Pick-up for afterschool clubs and activities is in the back drive/car line.
- Pick-up for afterschool tutoring is in the front drive/car line.
- There is **no left turn** into or out of the front circle drive. Turning left or waiting to turn right to enter the left lane, significantly slows the line!
- **Arrival and Dismissal is BY CAR only. Parents who have permission (please email Mr. Johnson) to walk should wait in the designated waiting area only and not attempt to approach staff members or students.**
- **Caregivers may not exit their vehicle.**
- **There is no parking on Summer and walking across to pick-up students. Please enter the front line from Graham (Summer is an option but for safety we discourage it).**
- **There is no parking on Tutwiler and walking across. Waiting on Tutwiler is for the carline pick up only. Please enter the line from Tutwiler (Summer to Isabel and then Tutwiler). Please do not block residential driveways.**
- Students not picked up by 3:30 will be sent to aftercare. A charge will incur. Security will be notified after three late pick-ups.
- **Early dismissal ends at 2PM.**