**A. Maceo Walker Middle School’s - Collaborative Team Meeting Record**

**Content Area:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Grade Level:** \_\_\_\_\_\_\_\_\_\_\_\_

# Date: \_\_\_\_\_\_\_\_\_\_\_\_ Time: \_\_\_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Printed Name | Signature | Timekeeper | Recorder/Scribe | Facilitator |
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| 1. What do we want our students to learn? Exactly what is it each student is expected to learn? (Standards-based) |
| **Grade 6****Grade 7****Grade 8** |

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| 2. How will we know if each student has learned it? How will students be called upon to demonstrate their learning? (Checks for Understanding, TOTD %, Formative Assessment Data, Analysis of Student Work/Projects, Item Analysis Document, Mastery Connect Assessment Data) |
| **Grade 6****Grade 7****Grade 8** |

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| 3. How will we respond when some students do not learn it? (Small Group Instruction, Intervention- which type & when, HW Reinforcement, Re-Teaching & Re-Assessing, After-school Tutoring, Peer Tutoring, & Remind/ Class Dojo) |
| **Grade 6****Grade 7****Grade 8** |

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| 4. How can we extend and enrich the learning for students who have demonstrated proficiency? (Higher grade level standard on similar content & enriching curriculum resources) |
| **Grade 6****Grade 7****Grade 8** |

**A. Maceo Walker Middle School’s - Collaborative Team Meeting Minutes**

**Content Area:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Grade Level:** \_\_\_\_\_\_\_\_  **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **1. Standards Related Resources/Material Used:****Grade 6****Grade 7****Grade 8** |
| **2. Standards Related Incentives:****Grade 6****Grade 7****Grade 8** |
| **3. Standards Related Concerns:****Grade 6****Grade 7****Grade 8** |
| **4. Standards Related Professional Development / Resources Needed:****Grade 6****Grade 7****Grade 8** |
| **5. Additional Notes:** |

(Revised September 2018)